

Please read ALL of the enclosed materials carefully before filling out and submitting the application packet.

Please utilize this checklist when preparing your application packet for submission to our office.

Have you included your:

☐ Completed application, signed and notarized, including the Child Support Information form?

☐ Official transcripts for all Post-secondary institutions listed on your application?

☐ Initial application fee of \$110.00? **(CHECK OR MONEY ORDER ONLY)**

☐ Two completed fingerprint cards?

☐ Fingerprint Authorization form, signed and dated?

and, as applicable,

☐ Completed Verification of Teaching or Work Experience form(s)?

☐ Notarized copy of valid teaching credential(s) **please refer to "Reciprocity" section and/or enclosed "Informational Bulletin" for exact requirements.**

☐ Verification of student teaching/ school counseling practicum grade level or school psych internship?

☐ Copies of Praxis/NTE competency testing scores and State-required test results?
(see **Application Packet** for detailed instructions)

Nevada Department of Education Office of Teacher Licensing

Application Information and Procedures

General Information

Effective January 1, 1998, those persons who apply and otherwise qualify for an initial license in the State of Nevada will be issued a three-year, non-renewable license.

- An applicant may only apply for two (2) license(s)/endorsement(s) for the initial application fee of \$110.00.
- Endorsements which can be issued without course work provisions may be added to the license at any time during the three-year period. An additional endorsement application and \$45.00 fee will be required.
- Endorsements which must be issued with provisions may only be added to the license during the first year.* An additional endorsement application and \$45.00 fee will be required.
- Additional endorsements added during the life of the license will carry the same expiration date as the original license.
- All provisions on the license (course work deficits, competency tests, etc.) must be removed by the expiration date of the license.
- ***The three-year, non-renewable license becomes invalid three years from the date of issuance. NO GRACE PERIOD WILL APPLY. If the holder of a non-renewable license has not removed all provisions by the date of expiration of the license, s/he may apply as a new applicant for an initial license only after all provisional requirements that were placed on the expired, non-renewable license have been met.***
- Once all provisions of the non-renewable license have been removed, the license holder will become eligible to apply for a renewable license. An application for a renewable license and fee will be required.
- A five-year renewable license will be issued to applicants who qualify for a license that does not require provisions.

* does not apply to applicants who are currently licensed as a substitute only and who are seeking a teaching or other degree-required non-teaching license.

All licenses for teachers and other educational personnel are granted by the Superintendent of Public Instruction who may issue a license to a qualified person as established by regulations adopted by the Commission on Professional Standards in Education (NRS 391.033).

Basic Requirements

The following requirements apply to all persons requesting licensing in the State of Nevada:

- ☐ An applicant must be a citizen of the United States or have filed a valid declaration to become a citizen or a valid petition for naturalization (NRS 391.060).
- ☐ Degree(s) and credits for courses must have been earned from a regionally accredited college or university.
- ☐ Foreign transcripts must be evaluated course-by-course and for degree equivalency by an approved evaluator service (listing available upon request) BEFORE application for licensing is made.
- ☐ A license may be issued based on an evaluation of the applicant's official transcript(s) or per a reciprocal licensing agreement (see Licensing Reciprocity).
- ☐ All applicants will be required to submit verification of completion of course work or pass the Commission-approved examination(s) in Nevada School Law, Nevada Constitution, and the U.S. Constitution, as well as competency testing examinations with the passing score established by the Department within three years from the date the license is issued. (See attached Informational Bulletin)

APPLICATION PACKET

To apply for a teaching license in the State of Nevada, an applicant MUST SUBMIT A COMPLETE APPLICATION PACKET to include the following:

- ✓ The completed application, signed and notarized, including the Child Support Disclosure form.
- ✓ Official transcript(s) for those post-secondary institutions attended where the required course work for licensure was completed. In order for a transcript to be considered official, it must bear both the seal of the college/university and the registrar's signature. **(NO photocopies or FAXES will be accepted).**
- ✓ Initial application fee of \$110.00 - **CHECK OR MONEY ORDER ONLY** - payable to the Nevada Department of Education. **Licensing applicants will be allowed to apply for no more than two (2) licenses/endorsements on an initial license.** Additional areas may be requested at a cost of \$45.00 EACH.
- ✓ Two completed fingerprint cards.
- ✓ Fingerprint Authorization form, signed and dated;

and, as applicable:

- ✓ Verification of prior teaching experience to be used: (form enclosed)
 - a. In lieu of student teaching (see Miscellaneous Information for details);
 - b. For purposes of reciprocity;
 - c. When qualifying for an exemption from some competency testing;
 - d. When teaching experience is required for obtaining an endorsement.
- ✓ Notarized copy of valid teaching credential(s) **with validity dates spanning, at a minimum, the past three (3) years.**
- ✓ If your transcript reflects "field experience" or "practicum" and it was your student teaching experience, **written verification signed by the Dean of the College of Education MUST BE SUBMITTED indicating that the course (by name/number) reflected on the transcript is equivalent to student teaching and noting the grade level at which it was performed. The letter must be an original, on official letterhead. Applicants for K-12 PE must verify student teaching experience at both the elementary, secondary or middle school grades at the time of application.**
 - ✓ If you are applying for an endorsement in Counseling, verification of a school counseling practicum/grade level must be received following the same guidelines noted above.
 - ✓ Applicants applying for a School Psychologist endorsement, who do not hold National certification, must verify (using above-noted guidelines) an internship in school psychology as outlined in NAC 391.319, 1-3, or Section 5 from the corresponding licensing requirements.
- ✓ Copies of competency test (CBEST, NTE, and/or PRAXIS I and II) score reports and State-required test results you might have.
- ✓ For Secondary Occupational Endorsements (except Home Economics, Industrial Arts, and Technology Education):
Verification of two years of work experience in the area of endorsement being requested.

If it is determined that you are not eligible for a license, deficiencies will be provided to you in writing. Requirements should be reviewed *prior to applying*.

The applicant must submit an initial application packet and an additional fee if any items which are necessary to evaluate for licensure are not received within a one (1) year period from the date of notification of the need for the additional items AND/OR if deficiencies to obtaining the license have not been corrected within one (1) year from the date of written notification.

THE APPLICATION FEE IS NON-REFUNDABLE

INTERSTATE AGREEMENT

- I. If you have completed a state approved teacher education program that is not an alternative program, you **may be** eligible for a Nevada license subject to the Interstate Agreement and Nevada's ancillary requirements.
- II. If you hold a valid license from another state or territory, you **may be** eligible for a Nevada license subject to the Interstate Agreement and Nevada's ancillary requirements.
 1. The Interstate Agreement with Nevada's ancillary requirements applies to teaching and administrative licenses, excluding Business & Industry and substitute license in all states and U.S. territories.
 2. Nevada does not have reciprocity with any state for non-teaching credentials such as School Nurse, Social Worker, Counselor, Psychologist, etc.
 3. Applicant holds a license or certificate that is current in the issuing state at the time of application for a license in Nevada.
 4. Applicant has a bachelor's degree conferred from an institution accredited by a regionally accrediting association.
 5. The license/certification held in the issuing state **IS NOT**:
 - a. A temporary permit, emergency, alternative, conditional, multi-subject credential, or issued by examination.
 - b. A license/certificate that does not require a bachelor's or higher degree.
 - c. A license/certificate that does not require professional education course work completed through a regionally accredited college or university.
 - d. A letter of entitlement issued by a state department of education, state, county, city or school district.
 6. The license/certificate and the area of endorsement from the issuing state must be at the same grade level and in the subject area approved by the Commission on Professional Standards in Education.
 7. The expiration date and conditions for renewing the license issued under this regulation will be the same as for other licenses issued by the Superintendent.
 8. The applicant must meet all of Nevada's ancillary requirements (such as testing and experience).
 9. The applicant has completed any post-baccalaureate study required by Nevada's licensing regulations.
 10. The applicant, during three (3) of the past five (5) years immediately preceding application for licensing in Nevada held a professional license **and** satisfactorily served as a **full-time** teacher (5 class periods per day/180 days per year) in the state for which the license was held and in an assignment matching the license and endorsement sought in Nevada.

MISCELLANEOUS INFORMATION

TEACHING EXPERIENCE IN LIEU OF STUDENT TEACHING

Three (3) years of verified teaching experience in the area of requested license may be accepted as a substitute for student teaching if the applicant:

- Held a Bachelor's Degree from a regionally accredited institution during the time the teaching experience occurred;
- Was under contract at the time the teaching experience took place;
- Teaching experience was at the same **grade level** for which a license is being applied (i.e., elementary or secondary);
- At least **five periods** were taught **per school day** for at least **180 days in each year** of experience;
- **WAS ELIGIBLE FOR REEMPLOYMENT IN THE SCHOOL DISTRICT IN WHICH THE EXPERIENCE OCCURRED;** and
- Teaching experience took place in a school licensed by the State or accredited by a national accrediting association for private schools.

PROVISIONS

The Superintendent of Public Instruction may issue a provisional license/endorsement if an applicant has a deficiency of not more than six (6) semester hours of credit which do not encompass more than two required areas.

(NOTE: This does not apply to student teaching or a substitute license.)

All course work requirements must be fulfilled by taking college/university course work and ***can not be*** satisfied by the completion of courses offered by a provider of continuing education or a college/university as continuing education credit.

Need additional forms or requirements?

Visit our website at ~

www.nde.state.nv.us

Questions?

Call our staff between the hours of
8:00 a.m. and 5:00 p.m. ~

Carson City - (775) 687-9115
Las Vegas - (702) 486-6458

In person or by mail at ~

Nevada Department of Education
Office of Teacher Licensing
700 E 5th Street
Carson City, NV 89701

or

Nevada Department of Education
Office of Teacher Licensing
1820 E Sahara Ave., Suite 205
Las Vegas, NV 89104

SALARY FOR SERVICES RENDERED

A teacher or other employee for whom a license is required is not entitled to receive public school money as compensation for services rendered unless they hold a license at the time the services are rendered (NRS 391.170). Please check with your employer's personnel department regarding what impact, if any, our processing time could have on your ability to start work and receive pay.

**STATE OF NEVADA
DEPARTMENT OF EDUCATION**

APPLICATION FOR LICENSED AUTHORIZED SCHOOL SERVICE

RETURN TO:

Northern Nevada Office 700 E. Fifth Street, Suite Carson City, NV 89701 Phone: (775) 687-9115 Fax: (775) 687-9101		Southern Nevada Office 1820 E Sahara Ave Suite #204 Las Vegas NV 89104-3746 Phone: (702) 486-6458 Fax: (702) 486-6450
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Social Security Number _____ **Date of Birth** _____

Last Name _____ **First Name** _____ **MI** _____

Address _____
Street City State Zip

Phone Number () _____

Are you a United States Citizen? ☐ Yes ☐ No Place of Birth _____

⇒ If you are not a United States citizen, you must provide verification that a valid declaration to become a citizen or valid petition for naturalization has been filed with the United States Immigration Office or provide verification of being a lawful permanent resident of the United States as part of the application process.

⇒ Please indicate which of the following licenses and/or endorsements you are applying for:
An applicant can apply for two (2) licenses or endorsements for the initial \$110.00 application fee. All additional requests to add an endorsement cost \$45.00.

A ☐ **Elementary** _____
Endorsement (refer to page #2, paragraph #3 of Elementary Requirements)

B ☐ **Secondary License** _____
Endorsement (Specify subject area)

C ☐ **Secondary Occupational License** _____
Endorsement (Specify subject area)

D ☐ **Special License** _____
Endorsement (Specify subject area)

E ☐ **Substitute License K-12**

Please list your education/professional training from any post-secondary institution(s) where course work was taken that is applicable to your obtaining a Nevada license. Please list from the most recently attended institution to the last. List only semester hours (if the institution was on the quarter system, please convert to semester hours. 1 quarter hour converts to 2/3 semester hour.)

From	To	Name of Institution	Location City/State	Semester hours	Major	Degree

IMPORTANT: Official transcripts must be submitted with the application. Transcripts will not be returned.

Have you completed student teaching? ☐ Yes ☐ No

If yes, how many semester credit hours did you receive? _____ What grade level? _____

Please list all teaching experience from Nevada and other states. Please list the most recent experience first.

IN NEVADA				OTHER STATES			
From	To	# of Years	District	From	To	# of Years	State

IMPORTANT: All yes responses to the following professional conduct questions require a complete explanation. Attach an additional sheet if necessary.

Have you had, or do you currently have a teaching or administrator credential under review for suspension, revocation or other disciplinary action? ☐ No

☐ Yes _____

Have you ever abrogated a contract with, or left the service of any school district without the consent of the superintendent or the governing board of such district? ☐ No

☐ Yes _____

Have you ever been dismissed from any non-teaching or teaching position due to any immoral or unprofessional conduct, or unfitness for service? No ☐

☐ Yes _____

Have you ever been convicted, or do you currently have felony charges pending? No ☐

☐ Yes _____

Have you ever been convicted, or do you currently have pending charges of a misdemeanor involving a controlled substance, immorality, or physical abuse? ☐ No

☐ Yes _____

OATH

I, _____, do solemnly swear (or affirm) that I will support, protect and defend the constitution and government of the United States, and the constitution and government of the State of Nevada against all enemies, whether domestic or foreign, and that I will bear true faith, allegiance and loyalty to the same, any ordinance, resolution or law of any state notwithstanding, and that I will well and faithfully perform all the duties of the office or position on which I am about to enter: (if an oath) so help me god: (is an affirmation) under the pains and penalties of perjury.

Falsification of this application and/or application material may result in suspension/revocation of your Nevada teaching license.

AFFIDAVIT

I certify, (declare) under penalty of perjury that the forgoing is true and correct:

Executed this _____ Day of _____ 20_____ In the City of _____

In the state of _____.

Applicant Signature

NOTARIZED STATEMENT

Subscribed and sworn to before me at _____

on this _____ Day of _____ 20_____.

Signature

Title

NOTE: All applicants are required to sign an affidavit before any one of the following: The Nevada Superintendent of Public Instruction, professional staff members of the Nevada Department of Education, any trustee of a Nevada county school board, superintendents or principals of Nevada schools, or a notary public. NRS 391.080.

Nevada Department of Education OFFICE OF TEACHER LICENSING

Important Notice

PROFESSIONAL LICENSES SUBJECT TO DENIAL OR RESTRICTION FOR BACK CHILD SUPPORT

Professional or occupational licenses, certificates or permits may be denied or restricted if back child support is owed by the person holding the license. The License for Educational Personnel issued by the Nevada Department of Education is subject to this new requirement mandated by the Federal Government of all states, including Nevada.

Under the new procedure a District Attorney's Office or the Nevada Welfare Division will send a written notice to the person who:

1. Is past due in child support.
2. Fails to provide health coverage for a child; or
3. Fails to comply with a subpoena or warrant relating to a child support proceeding.

The notice will be sent by certified mail, restricted delivery, return receipt requested. The person has 30 days to satisfy the past due support or comply with an approved repayment plan, or provide health coverage, or comply with the subpoena or warrant. Or, the person may request a hearing challenging the finding that he owes back child support, has failed to provide health coverage, or is not complying with a subpoena or warrant in a child support proceeding.

If after a hearing is held the person is found to owe past child support, has failed to provide health coverage, or has refused to comply with a subpoena or warrant in a child support proceeding, the professional or occupational licensing agency will be notified by way of an "Order to Suspend". Upon receipt of the "Order to Suspend", the professional or occupational licensing agency must suspend or restrict the professional license as determined in the hearing. The agency issuing the professional or occupational license, certificate or permit shall reinstate the license after receiving information from the District Attorney's Office or Welfare Division that the person is in compliance with the child support requirements.

In addition, every application for a professional license must include a statement regarding the applicant's child support payment status. **If the applicant fails to answer the questions or sign that portion of the application, the person's application will not be processed.** If the applicant reports that he is not complying with a support order or approved repayment plan, then the applicant must contact the local District Attorney or the Welfare Division to arrange for payment of child support.

Nevada Department of Education

Teacher Licensing

Important Notice

CHILD SUPPORT INFORMATION

Please mark the appropriate **response** (**Failure to make one of the three will result in denial of the application**).

☐

I am not subject to a court order for the support of a child.

☐

I am subject to a court order for the support of one or more children and am in compliance with the order or am in compliance with a plan approved by the District Attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order; or

☐

I am subject to a court order for the support of one or more children and **am not** in compliance with the order or a plan approved by the District Attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.

Applicant's Social Security Number: _____

Signature of Applicant

Date

State of Nevada
Department of Education
Office of Teacher Licensing

FINGERPRINTING INSTRUCTIONS

FBI cards (**Form FD-258 - REV 5-11-99**) are standard blue and white cards used in most states and by the FBI for miscellaneous fingerprinting.

- If your state **DOES NOT** use the cards noted above, please call (702) 486-6458 and request that the appropriate cards be mailed to you.

Fingerprinting can be done by an automated system or by the traditional black ink wheel method.

- With automated printing, the applicant's name, address, and demographic information is usually inserted by the person/agency completing the fingerprinting process.
- If your police agency does not use an automated system, the following areas of information on the fingerprint cards must be filled out **IN BLACK INK**:

- | | | |
|------------------|--------------|----------------------------|
| 1. Name | 5. Race | 9. Hair Color |
| 2. Date of birth | 6. Height | 10. Place of birth |
| 3. Citizenship | 7. Weight | 11. Social Security Number |
| 4. Sex | 8. Eye Color | 12. Signature |

Additionally **ALL** fingerprint cards must reflect the following:

- The date the fingerprints were obtained; and
- The signature/stamp of the official taking the prints.

DO NOT FOLD YOUR FINGERPRINT CARDS OR THEY WILL BE RETURNED TO YOU AND YOU WILL HAVE TO RESUBMIT ANOTHER COMPLETED SET

Fingerprinting can be obtained at any law enforcement agency including those in:

- US territories;
- Foreign Countries;
- Rural Nevada;
- **OR AT THE FOLLOWING LOCATIONS:**

Las Vegas Metropolitan Police Dept. (LVMPD)
5880 Cameron St (One block S of Russell Rd/W of Las Vegas Blvd)
Las Vegas, NV
Hours 8:00am-4:00pm M -F

Carson City Sheriff Dept.
901 E Musser St
Carson City, NV
Hours 8:00am-4:00pm

Note: LVMPD ON CAMERON STREET IS THE ONLY LOCATION YOU CAN BE FINGERPRINTED BY A LAW ENFORCEMENT AGENCY IN THE GREATER LAS VEGAS AREA.

YOU MUST BRING TWO (2) FORMS OF LEGAL IDENTIFICATION (i.e., passport, driver's license, birth certificate, Social Security card, etc.) WHEN GETTING FINGERPRINTED.

MOST AGENCIES CHARGE A FEE FOR FINGERPRINTING.

SEE REVERSE

**State of Nevada
Department of Education
Office of Teacher Licensing**

**FINGERPRINT AUTHORIZATION FORM
for Release to Department and Place of Employment**

I, _____, hereby consent
Last First MI

to the examination of my fingerprints by the Federal Bureau of Investigation, and the submission of these findings to the Superintendent of Public Instruction, and the school district or private school of employment. This is in accordance with the requirements of Subsection 3 of the Nevada Revised Statute 391.033 (**which can be viewed online at the following website-<http://www.leg.state.nv.us/NRS/NRS-391.html#NRS391Sec033>**). Applicants shall be given the opportunity to challenge the accuracy of information obtained through the Federal Bureau of Investigation as set forth in 28 CFR 16.34.

Signature

Date

SEE REVERSE

NEVADA DEPARTMENT OF EDUCATION

Northern Nevada Office
700 E. Fifth Street, Suite
Carson City, NV 89701
Phone: (775) 687-9115
Fax: (775) 687-9101



Southern Nevada Office
1820 E. Sahara, Suite 205
Las Vegas, NV 89104-3746
Phone: (702) 486-6458
Fax: (702) 486-6450

VERIFICATION OF TEACHING EXPERIENCE

LAST NAME	FIRST NAME	M.I.	MAIDEN NAME
ADDRESS	CITY	STATE	ZIP
SOCIAL SECURITY #	DATE OF BIRTH	PHONE	

The above teacher applicant is requesting that you provide our office with verification of their teaching experience within your school or district. Because we can utilize this information for various reasons, we request that the experience be consistent with the following requirements:

The applicant held a Bachelors degree from an accredited college or university during the time the teaching experience occurred;

The applicant's experience was full time (a minimum of 5 class periods per day/180 days per year);

The applicant during his/her tenure in your school district held a valid teaching license and/or certificate;

Teaching experience took place in a school licensed by the State or accredited by a National accrediting association for private schools.

Substitute teaching or aide experience SHOULD NOT be considered when verifying teaching experience.

**** Employers use only ****

The above applicant was employed as a teacher of:

SUBJECT	GRADE LEVEL	NAME OF SCHOOL	FROM (MM/YY)	TO (MM/YY)	% OF TIME FTE
SUBJECT	GRADE LEVEL	NAME OF SCHOOL	FROM (MM/YY)	TO (MMYY)	% OF TIME FTE
PRINT NAME	SIGNATURE	TITLE	Date		
NAME OF SCHOOL DISTRICT OR PRIVATE SCHOOL	ADDRESS				
CITY	STATE	ZIP	PHONE NUMBER		

INFORMATIONAL BULLETIN

Nevada Competency Testing Program for Educational Personnel 2004-2005

REQUIREMENTS

All applicants for initial licensing in Nevada are required to take the following competency tests unless certain exceptions, as described below, apply:

1. Praxis I: Pre-Professional Skills Tests (PPST) – paper-based or computer-based (CBT)
2. Praxis II: Principles of Learning and Teaching Tests (PLT)
3. Praxis II: Subject Assessments/Specialty Area Tests •

Individuals applying for initial licensure, on or after January 1, 1991, must successfully complete these tests by attaining the passing scores set by Nevada except in the case of a test designated by the Commission on Professional Standards to be in a no-fault category.

EXCEPTIONS

All applicants for the provisional, non-renewable license which went into effect January 1, 1998, must take the required competency tests within three years of the date of license issuance unless the following exceptions apply:

Praxis I: Pre-Professional Skills Tests (PPST)

1. Applicants who have previously taken and passed by Nevada standards the Pre-Professional Skills Tests (PPST) – paper-based or computer-based (CBT) (including the previous Computer Based Academic Skills Assessment tests 0711, 0721, and 0731) or who can provide a Permanent Verification Card which confirms that you have passed the California Basic Education Skills Test (CBEST) and provide copies of official score reports.
 2. Out-of-State applicants with a license in another state and 3 years of verified full-time experience within the past 5 years in the subject area(s) for which they are receiving a Nevada license. See Attachment A.
 3. Applicants who have earned a master's or higher degree from a regionally accredited college or university.
 4. Applicants who 1) have taken the Graduate Record Examinations and have received the following minimum scores a) GRE Verbal: 420, b) GRE Quantitative: 460, and c) GRE Analytical: 430 and 2) have completed their undergraduate degree with a grade point average of not less than 3.0. The grade point average must be identified on the transcript.
 5. Applicants who have taken the PPST or CBT (reading, writing, and math tests) at least once and failed to meet one or more of the passing scores have the option of taking courses identified by the Department. Earning a grade of "B" or better in these courses will satisfy this requirement. Official transcripts must be submitted. **(Contact Department for list of approved courses.)**
 6. See **"PROFICIENCY TEST REQUIREMENTS FOR NEVADA EDUCATIONAL LICENSE APPLICANTS"** effective 2/15/2002 amended 7/18/2003 on Pages 4 & 5.
- See the attached list of Subject Assessments/Specialty Area Tests currently in use in Nevada (Pages 5-6).
 - Applicants for substitute teacher licenses are required to take only Praxis I.

Praxis II: Principles of Learning and Teaching Tests (PLT)

1. Applicants who have previously taken and passed the Professional Knowledge Test of the NTE Core Battery and passed with a score of 651 or higher, the Principles of Learning and Teaching: Grades K-6 or the Principles of Learning and Teaching: Grades 7-12 and provided copies of official score reports.
2. Out-of-State applicants with a license in another state and 3 years of full-time experience within the past 5 years in the subject area(s) for which they are receiving a Nevada license. See Attachment A.
3. Applicants for an initial license with endorsements in areas for which training in the principles and methods of teaching is not required (i.e. counselors, school psychologists, nurses, social workers, speech therapists, business and industry teachers, early childhood teachers).
4. Applicants for the Elementary (K-8) endorsement who are required to take the Curriculum Instruction and Assessment (0011) and the Content Area Exercises (0012) tests.
5. ***Applicants who have a physical education endorsement may substitute passing scores from both the Physical Education: Content Knowledge (0091) and Physical Education: Movement Forms – Analysis and Design (0092) tests to satisfy the Principles of Learning and Teaching (or Professional Knowledge) test requirement.***
6. Applicants who take a subject specific pedagogy test listed as one of the required tests for a subject area specialty. Alternatively, these applicants may substitute the Principles of Learning and Teaching test for a required subject specific pedagogy test. Please be aware, however, that applicants with a subject specific pedagogy requirement must take and pass either the subject specific pedagogy test or the Principles of Learning and Teaching test even if he or she would otherwise qualify for an exemption from the Praxis II PLT test.
7. See **“PROFICIENCY TEST REQUIREMENTS FOR NEVADA EDUCATIONAL LICENSE APPLICANTS” effective 2/15/2002 amended 7/18/2003 on Page 4 & 5.**

Praxis II: Subject Assessments/Specialty Area Tests ±

1. Applicants who have previously taken and passed the appropriate Specialty Area test(s) and provided copies of official score reports.
2. Applicants for an initial license with endorsement(s) in areas for which no tests have yet been validated and approved.
3. Applicants for the Speech and Language Handicapped endorsement who provide official documentation of having received the Certificate of Clinical Competence issued by the American Speech-Language-Hearing Association (ASHA) or who provide official documentation of having passed the Speech-Language Pathology test (Test Code 0330) with a score of 600 as required by ASHA.
4. Applicants for the Home Economics endorsement who provide official documentation of satisfactory completion of the National Family and Consumer Sciences Examination issued by the Council for Certification of the American Association of Family and Consumer Sciences.
5. See **“PROFICIENCY TEST REQUIREMENTS FOR NEVADA EDUCATIONAL LICENSE APPLICANTS” effective 2/15/2002 amended 7/18/2003 on Pages 4 & 5.**

±Note: Testing in only one specialty or subject area on an initial license is required. The applicant may take the test(s) corresponding to the endorsement related to his or her licensing major or minor. However, the applicant is advised to discuss with a potential employer the feasibility of testing in the area of the endorsement minor for the purpose of becoming a Highly Qualified Teacher under the No Child Left Behind Act.

PROCEDURES

Educational Testing Service: **The Praxis Series 2004-2005 Information and Registration Bulletin**

- I. All tests will be administered under the Praxis Series. **All registration information for the PPST, the Principles of Learning and Teaching and the Subject Assessments /Specialty Area tests will be found in the PRAXIS 2004-2005 Registration Bulletin published by Educational Testing Service.** 1) These bulletins are available from the Offices of Teacher Licensure, Nevada school district offices, and from the Colleges of Education at the University of Nevada, Reno and the University of Nevada, Las Vegas. 2) The Tests at a Glance booklets which describe the content of each test are available at <http://www.ets.org/praxis>.
- II. To see the specific tests required by Nevada, look under Nevada in the test session & selection list in the Praxis Series Information and Registration Bulletin (pages 29 and 30) or visit <http://www.ets.org/praxis/prxnv.html>.
- III. **The dates of test administrations and closing registration dates are listed on the back cover of the Praxis Series Information and Registration Bulletin.** All of the tests required by Nevada are offered on all six test dates.
- IV. Detailed information about the testing procedure and a registration form and envelope are also provided in the Praxis Series Registration and Information Bulletin. **Registration is through the Princeton Office of Educational Testing Service no matter where you plan to take the test(s).** You also have the option of registering for tests online at <http://www.ets.org/praxis>. After you have registered once, future registration may be accomplished by phone.
- V. When filling out the registration form for a particular test date, you must indicate your choice(s) of test center(s). **See Test Centers – List B in the Praxis Series Information and Registration Bulletin beginning on page 42.**
- VI. When indicating which tests you are applying to take, **it is suggested that you match the test codes provided at the end of this document with those on the 2004-2005 Nevada test list in the Praxis Registration Bulletin.**
- VII. If you want the Nevada State Department of Education to receive your test scores with the intent of having your testing provisions automatically removed from our computer data base, you must put the correct recipient code **R8670** in **Box #12** and your Social Security number in **Box #4** of the Registration Form.
- VIII. Please take into account the time required for ETS to score the tests and distribute the test score reports. **See Scores and Score Reports In the Praxis Series Information and Registration Bulletin.**
- IX. For examinees with disabilities or examinees whose first language is not English, information regarding nonstandard administration can be found in the Praxis Series Information and Registration Bulletin.
- X. For any other questions about the tests or the testing process, refer to the Praxis 2004-2005 Registration Bulletin.

STATE PROCEDURES

- I. There will be NO extension of time granted to meet the competency testing requirements. In the event that test score reports are not received by the Office of Teacher Licensing within three years of the date your license is issued, your license will become invalid.
- II. **If you choose to take any of these tests during your second or third year of employment, please obtain the most recent update of this Informational Bulletin and the Praxis Series Information and Registration Bulletin.** Changes are made in the Program from year to year; some of these may apply to you.
- III. After you have received your license, if you need further clarification regarding your testing provisions, contact the Licensing Office in Las Vegas at (702)486-6458 or in Carson City at (775) 687-9115.
- IV. **EFFECTIVE ON OR AFTER JULY 1, 2005, A PROVISIONAL LICENSE WILL NOT BE ISSUED FOR PURPOSES OF COMPLETION OF COMPETENCY TESTING IN ELEMENTARY AND CORE ACADEMIC SUBJECTS IDENTIFIED BY THE SYMBOL † ON PAGES 6, 7, AND 8. COMPETENCY TESTING IN AREAS MARKED WITH A † MUST BE SATISFIED PRIOR TO ISSUANCE OF A NEVADA LICENSE UNLESS THE APPLICANT MEETS AN EXCEPTION PREVIOUSLY OUTLINED ON PAGES 1 AND 2.**

REGISTRATION EXCEPTIONS

There is one exception to test registration through the Princeton office of Educational Testing Service.

As an alternative to the scheduled paper-based Praxis I: Pre-Professional Skills Tests (PPST), this requirement can also be met by taking the Praxis I PPST by Computer Based Test (CBT). These tests are offered by appointment through a national network of testing centers. In Nevada, CBT's can be taken at Sylvan Learning Center. The phone number for the Sylvan Learning Center located in Las Vegas is (702) 889-4132 and in Reno at (775) 829-2700. More detailed information regarding this option can be found in the Praxis Series 2004-2005 Information and Registration Bulletin from Educational Testing Service (ETS).

This publication contains test content, registration information and forms, and testing center location information (pages 40-41). This information is also available through the Educational Testing Service website at <http://www.ets.org/praxis/prxcbt.html>.

PROFICIENCY TEST REQUIREMENTS FOR NEVADA EDUCATIONAL LICENSE APPLICANTS (Effective 2/15/2002 amended 7/18/2003)

Nevada requires that all licensed educational personnel meet proficiency testing requirements. The table below provides a listing of states for which specific proficiency testing requirements for educational licensure can be satisfied if the following is met:

- 1) A valid out-of-state license is held by the applicant at the time of application for a Nevada license and a true copy (**front and back of license**) is provided to the Nevada Department of Education. If the out-of-state license is a temporary permit, emergency, alternative, conditional, provisional, restrictive, pre-intern, etc., type of license or credential, you will need to provide the Department with evidence that you have passed the issuing state's teacher proficiency testing requirement; **and**
- 2) Verification is provided on the form prescribed by the Department (**Attachment A**) of one year of experience in teaching, administering or providing other educational services on a full time basis, under contract, at any grade level in pre-kindergarten through grade 12 in a state other than Nevada.

For each of the three proficiency tests required by Nevada that can be satisfied by meeting 1) and 2) above the word "Accepted" will appear in the appropriate column for each state to which it applies. This will be granted only for the tests identified that apply to the valid out-of-state license provided by the applicant. If the box is left blank, the testing requirement is not met. This list is not intended to be used for any other purpose other than to identify states for which the Department of Education will accept out of state testing scores to satisfy Nevada educational testing requirements.

	PPST	Principles Learning & Teaching	Subject Assessments/ Specialty Area
Alabama	Accepted	Accepted	Accepted
Alaska	Accepted		Accepted
Arizona	Accepted	Accepted	Accepted
Arkansas	Accepted	Accepted	Accepted
California	Accepted	Accepted	Accepted
Colorado	Accepted	Accepted	Accepted
Connecticut	Accepted	Accepted	Accepted
Delaware	Accepted		
District of Columbia	Accepted	Accepted	Accepted
Florida	Accepted	Accepted	Accepted
Georgia	Accepted	Accepted	Accepted
Hawaii	Accepted	Accepted	Accepted
Idaho			
Illinois	Accepted	Accepted	Accepted
Indiana	Accepted	Accepted	Accepted
Iowa			
Kansas	Accepted	Accepted	
Kentucky	Accepted	Accepted	Accepted
Louisiana	Accepted	Accepted	Accepted
Maine	Accepted	Accepted	
Maryland	Accepted	Accepted	Accepted
Massachusetts	Accepted	Accepted	Accepted
Michigan	Accepted		Accepted
Minnesota	Accepted		Accepted
Mississippi	Accepted	Accepted	Accepted
Missouri	Accepted	Accepted	Accepted
Montana	Accepted		
Nebraska	Accepted		
New Hampshire	Accepted		Accepted
New Jersey	Accepted		Accepted
New Mexico	Accepted	Accepted	
New York	Accepted	Accepted	Accepted
North Carolina	Accepted	Accepted	Accepted
North Dakota	Accepted	Accepted	Accepted
Ohio	Accepted	Accepted	Accepted
Oklahoma	Accepted	Accepted	Accepted
Oregon	Accepted	Accepted (Effective 7/18/03)	Accepted
Pennsylvania	Accepted	Accepted)	Accepted
Rhode Island	Accepted (Effective 7/18/03)	Accepted	
South Carolina	Accepted	Accepted	Accepted
South Dakota			
Tennessee	Accepted	Accepted	Accepted
Texas	Accepted	Accepted	Accepted
Utah			
Vermont	Accepted		Accepted
Virginia	Accepted		Accepted
Washington (Effective 9/1/02)	Accepted	Accepted	Accepted
West Virginia	Accepted	Accepted	Accepted
Wisconsin	Accepted		
Wyoming			
Department of Defense Dependent Schools	Accepted	Accepted	
Guam	Accepted		
Puerto Rico	Accepted	Accepted	Accepted

			(Effective 5/1/02)
All other territories			

COMPETENCY TESTS CURRENTLY REQUIRED FOR INITIAL LICENSING IN NEVADA

Praxis I: Pre-Professional Skills Tests (PPST)

Tests and Codes

	<u>Passing Score*</u>
Paper-based	
Pre-Professional Skills Test - Reading (0710)	174
Pre-Professional Skills Test - Writing (0720)	172
Pre-Professional Skills Test - Mathematics (0730)	172
or	
Computer-based (CBT)	
Computerized Pre Professional Skills Test - Reading (5710)	174
Computerized Pre Professional Skills Test - Writing (5720)	172
Computerized Pre Professional Skills Test - Mathematics (5730)	172

PRAXIS II: Principles of Learning and Teaching (PLT)

Tests and Codes

	<u>Passing Score*</u>
Principles of Learning and Teaching: Grades K-6 (0522)	169
Principles of Learning and Teaching: Grades 7-12 (0524)	161

- *Persons who hold a : - Special (K-12) teaching license (not substitute) may take either PLT grades K-6 (0522) or PLT: Grades 7-12 (0524).
- Secondary (7-12) license should take PLT: Grades 7-12 (0524) and should see page 2, PLT section #6, for a possible exception.
 - Elementary (K-8) license should see page 2, PLT section #4, for exception.
 - Teachers who hold a license (K-8, 7-12 or K-12) with a PE endorsement should see page 2, PLT section #5, for exception.

PRAXIS II: Subject Assessments/Specialty Area Tests

<u>License/Endorsement Area</u>	<u>NTE Tests and Codes</u>	<u>Passing Score*</u>
Administrative (School and Program)	Educational Leadership: Administration and Supervision (0410)	590
Art	Art: Content Knowledge (0133)† Art: Art Making (0131)†	156 154
Biological Science	Biology: Content Knowledge, Part 1 (0231)† Biology (Life Science): Pedagogy (0234)†	154 150
Business/Business Education	Business Education (0100)	560
Chemistry	Chemistry: Content Knowledge (0245)† Chemistry: Content Essays (0242)†	151 145
Counselor	School Guidance and Counseling (0420)	610

* Please note scaled scores are derived independently for each test and cannot be compared across tests.

Elementary (K-8)	Elementary Education: Curriculum, Instruction and Assessment (0011)†	158
	Elementary Education: Content Area Exercises (0012)†	135
English	English Content Knowledge (0041)† **	150
	English Language, Literature and Composition: Pedagogy (0043)†	140
French	French: Content Knowledge (0173)†	152
	French: Productive Language Skills (0171)†	162
General Science	General Science: Content Knowledge, Part 1 (0431)†	150
	General Science: Content Essays (0433)†	135
Generalist, Resource Room	Special Education Knowledge-Based Core Principles (0351)	150
Health	Health Education (0550)	600
History	World and U.S. History (0940)†	470
Home Economics	Family and Consumer Sciences (0120)	610
Mathematics Major	Mathematics: Content Knowledge (0061)†	144
	Mathematics: Pedagogy (0065)†	135
Mathematics Minor	Mathematics: Content Knowledge (0061)†	133
	Mathematics: Pedagogy (0065)†	135
Music	Music: Concepts and Processes (0111)†	150
	Music: Content Knowledge (0113)†	149

** Will accept either English 0041 or 0042 (English Language, Literature and Composition: Essays with a passing score of 155 or higher).

Physical Education	Physical Education: Content Knowledge (0091)	154
	Physical Education: Movement Forms-Analysis and Design (0092)	149
Physical Education and Health	Health and Physical Education: Content Knowledge (0856)	159
Physical Science	General Science: Content Knowledge, Part 1 (0431)†	150
	Physical Science: Pedagogy (0483)†	147
Psychology	Psychology (0390)	550
Reading/Reading Specialist	Introduction to the Teaching of Reading (0200)†	560
Social Studies	Social Studies: Content Knowledge (0081)†	152
Spanish	Spanish: Content Knowledge (0191)†	160
	Spanish: Productive Language Skills (0192)†	156
Speech and Language Handicapped	Teaching Speech to Students with Language Impairments (0880)	500
Speech-Drama	Speech Communication (0220)†	580
Technology	Technology Education (0050)	580

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